

NEW HAMPSHIRE NATIONAL GUARD AGR VACANCY ANNOUNCMENT Human Resource Office (NHAG-HR) State Military Reservation 4 Pembroke Road Concord, NH 03301-5652



PLEASE POST IN A PROMINENT LOCATION

CORRECTED COPY

DATE: 4 March 2003

ANNOUNCEMENT NUMBER NH 03-304 (A) AGR

POSITION TITLE, SERIES/GRADE: TSGT

Supply Technician 70063000 TTF AGR Position Night Shift

MAXIMUM MILITARY GRADE AVAILABLE TSGT

FULL PAY AND ALLOWANCES BASED ON RANK AND LONGEVITY

AREA OF CONSIDERATION

MERIT All current NHNG enlisted AGR members

OPEN All enlisted members of the NHNG or those eligible for membership in the New

Hampshire National Guard.

CLOSING DATES

MERIT 2 April 2003 OPEN 9 April 2003

DUTY LOCATION

157 LS/LGSC 302 NEWMARKET ST. BLD 262 PEASE ANGB, NH 03803

TYPE OF APPOINTMENT

PERMANENT AGR

MAXIMUM RANK AND MOS

This position requires that the incumbent be militarily assigned to an ASFC 2S0XX Supply Technician position within the unit of assignment. Selectee, if not AFSC qualified, must become qualified within the first 12 months of assignment.

FOR ADDITIONAL INFORMATION

Contact MSgt Delores Lamson, at DSN: 684-9331, commercial (603) 225-1331, fax (603) 225-1391, e-mail delores.lamson@nh.ngb.army.mil, or kandy.fredette@nh.ngb.army.mil. Other job postings are available at www.nhpeas.ang.af.mil/hro/JOBS/index.htm.

INSTRUCTIONS FOR APPLYING

Application for AGR vacancies must be submitted on a completed NGB Form 34-1 and include the following as a minimum.

- Announcement number and title of position
- If applicable, current status with the New Hampshire National Guard i.e. current permanent technician, AGR, temporary technician, ADSW

- current or prior technicians must include a copy of your most current Standard Form 50 which annotates your technician status and grade
- most recent copy of DD 2808 (Report of Medical Examination stating PULHES/physical rating) NOTE: A complete Chapter 2 physical must be completed and approved prior to starting an AGR tour.
- authorized documentation showing ASVAB scores (RPAS statement)
- · copy of current AGR tour orders if applicable
- * copy of NGB Form 23, DD Form 214 or other verification of service

Applications must be received in the Human Resource Office (NHAG-HR) NO LATER THAN 1600 hours (4:00 PM) on the closing date indicated above.

MAIL RESTRICTION

Applications submitted at the government's expense will not be considered. This includes those submitted in government envelopes or postage and those submitted by way of a government fax machine. Applications may be *received* at NHAG-HR by government fax but sent by commercial fax at sender's expense.

EQUAL EMPLOYMENT OPPORTUNITY

The NH National Guard is an equal opportunity employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or non-membership in an employee organization or any other non-merit factor.

GENERAL EXPERIENCE

Recommended experience, education, or training, which demonstrates the candidate's ability to follow instructions and to safely operate the type of equipment required to accomplish the duties of the position.

- Fully Qualified in areas of the Supply career field
- Knowledge of supply methods and procedures
- Ability to research manuals, regulations, tech orders, and other sources to find technical solutions for complex issues.
- Ability to prioritize requirements
- Ability to work with customers at a variety of levels
- Knowledge of supply interface programs

BRIEF JOB DESCRIPTION:

Provides customer service. Performs administrative and management functions. Performs and monitors management of manual or automated inventory control actions. Prepares, analyzes, and evaluates reports, procedures, and policy data. Inspects and evaluates inventory management activities. Periodically inspects activities for compliance with policies, procedures, directives for accuracy. Determines stock replenishment for centrally controlled items. Assures items are in sufficient quantity and that supplies and funds are not wasted through excess accumulation. Uses established guides and formulas to determine quantities and timely stock replenishment. Analyzes data based on usage and seasonal demands. Performs other duties as assigned.

FOR THE ADJUTANT GENERAL

DEBORAH L. CARTER, LTC, NHANG Director of Human Resources

^{*} required for applicants not presently in the AGR program